

Dear Business Partner/Franchisee,

Greetings !!!

It is our pleasure to know that you have shown your keen interest to be the part of our next group "ACECCE" (Academic College of Early Childhood Care and Education) which is approved by Govt of NCT, New Delhi, Ministry of Labour Govt of India, Accreditation by NIESBUD (under Ministry of S.D.E, Govt of India) and Internationally Certified. The aim of our organization is to provide high quality of job oriented education and developing skills towards the society and serving the nation. In this Organization we are conducting various categories of courses the list of which is attached herewith. The certifications of these courses are valid for Govt /Semi Govt/Private job as well as for abroad study/job.

1. Fees structure of all courses will clear after the procedure of affiliation.
2. It will be mandatory to give Rs .5000 on the first visit from our administration. And this will have include in the franchisee payment.

LIST OF COURSES

S.NO.	COURSE NAME	DURATION	ELIGIBILITY
1	NTT (NURSERY TEACHER TRAINING)	1 YR/ 2 SEM	10 TH , 12 TH
2	ADVANCE DIPLOMA IN NURSERY TEACHER TRAINING	1 YR/ 2 SEM	12 TH + 1 YR DIPLOMA IN NTT
3	PRIMARY TEACHER TRAINING	1 YR/ 2 SEM	10 TH , 12 TH
4	COMPUTER TEACHER TRAINING (CTT)	1 YR/ 2 SEM	12 TH OR EQUIVALENT
5	NANNY (ACCREDIATED BY INA, USA)	1 YR/ 2 SEM	12 TH OR EQUIVALENT

Rs. 100/- Stamp Paper (Notary Attested)

AFFIDAVIT

I, Mr. _____ s/o Shri. _____ R/o _____
_____ aged _____ years in my capacity as
the **Principal/Director** of the _____
_____ situated at
_____ affiliated to
the **ACADEMIC COLLEGE OF EARLY CHILDHOOD CARE AND
EDUCATION – ACECCE** do hereby state on solemn affirmation as under:

1. The Academic Center (AC)/School shall provide true and correct information/ publicity to the student community about REGULAR & Distance learning scheme of ACECCE.
2. The AC/School shall offer courses of ACECCE only.
3. The AC/School shall provide admissions to drop-out students.
4. The AC/School will have to get prior permission/consultation of ACECCE for any sort of advertisement/promotion in his/her area.
5. The AC/School shall collect student application form and the prescribed fee as prescribed by the ACECCE from the students. The online application form should be trustworthy. Fees will be collected by AC/School either in cash or in Draft in favors of ACECCE, payable at Ludhiana. The Receipt will be provided to each student for the fees charged by AC/School.
6. The AC/School shall carefully verify the documents submitted by students and satisfy itself about their correctness and genuineness before admitting the students.
7. The AC/ School shall conduct examination as per the examination Scheme of ACECCE.
8. The AC/School shall forward all the Answer Books of candidate's along with practical/attendance sheets to ACECCE within prescribed time. ACECCE shall examine the answer sheets and provide results

to the concerned AC/School in the form of Mark sheets/Certificates by showing its online on website portal.

9. The AC/ School shall preserve student record as per application form duly filled up by the student as well as the answer books etc.
10. The AC/School will be held liable for any false/misleading commitment's with any candidate in the form of Back Dated Certificate, assurance of Govt Job/Settlement of Abroad etc.

The AC/ School shall further comply with the following:-

- a. The School/Academic Center will not have any right to give affiliation to another person/ Centre/ School.
- b. The School/Academic Center will not misuse and make any alternation in the course and course related materials without the written permission of ACECCE.
- c. The School/Academic Center agrees to pay Rs. 30000/-(Rupees Thirty Thousand Only) to ACECCE being centre allotment fee as non – refundable in any manner either in the form of Draft/Cheque/Cash.
- d. The School/Academic Center shall send a copy of income and expenditure details on quarterly basis positively.
- e. The AC/ School will purely be responsible for its involvement in any unlawful/fraudulent activities and be also liable to termination of the AC/School without any notice.
- f. ACECCE reserves the right to abolish and withdraw the Academic / Study Centre on the ground of inappropriate behavior and breach of terms and conditions laid down.
- g. Any dispute arising at any time between the parties the jurisdiction of the courts shall be Ludhiana only.

DEPONENT

VERIFICATION:

Verified at

Place:-

Date:-

DEPONENT

DECLARATION

(To be Print on Letter Head)

This is to certify that all the information furnished regarding the Institution is correct and authentic to the best of my knowledge. I certify that, have read the Norms & Procedure for Franchisee of ACECCE . I undertake to ensure that the Institution will abide by the Rules & Regulations and Terms & Conditions, as are applicable to accredited Institutions, from time to time. I undertake to conduct regular all type of classes according to the syllabus and guidelines provided by ACECCE. ACECCE is only responsible for providing study material and certify students on behalf of assessment conducted by franchise institution.

I hereby declare and undertake that ACECCE is not responsible for any illegal or fraudulent activity of franchise institution. In case of such occurrence the agreement made with franchise institution will be terminated without any notice. All the disputes arising out of this occurrence will be triable in the jurisdiction of Ludhiana Courts only.

Date.....

(Signature of Principal/Director)

Place.....

(SEAL OF THE INSTITUTION)

ACECCE

Academic College Of Early Childhood Care & Education

Dear Sir/Madam,

Thanks for showing interest to join with us.

The following are the Requirements from the Franchisee:-

a.) Documents

1. Copy of registration document.
2. Copy of By Laws
3. List of Members
4. Copy of Pan Card
5. Aadhaar Card & Photograph of Centre Head
6. Contact details & Email id of Centre Head
7. Rs. 100/- Stamp Paper Notary Attested
8. Declaration on the letter head.
9. Cancelled Cheque

b.) Space – Minimum 700 Sq feet onwards

The Centre to comprise of the following rooms:

- Reception
- One Class Room
- One Lab
- Ladies changing room with shower facility
- Mens changing room with shower facility
- Library with minimum 15 – 20 topic related books

c) Staff Requirement

Front Office Staff - 1 member

Teachers - 2 Teachers – with minimum qualification of Graduate in any stream and Diploma in Yoga or according to course requirement.

Housekeeping Staff - 1 Boy

D) Schedule of Classes (Preferable/Center may change timings according to their convenience)

Weekday Regular Class Schedule - Monday to Friday

Morning Batches: 8:15am- 9:15am, 9:15am-10:15am, 10:30am-11:30am, 11:30am-12:30pm, 12:30pm – 01:30pm

Evening Batches: 5pm, 6pm and 7pm

OR

Weekend Class - Saturday and Sunday

3 Hours on Saturday

3 Hours on Sunday